

## **YEARBOOK AND DIRECTORY INCLUSION POLICY**

This policy applies to related organizations of the United Church of Christ as defined in Resolution UCCB-13-10-ExComm-03, as adopted by the United Church of Christ Board on October 11, 2013. The resolution describes related organizations as “UCC affiliated, associated, and other related bodies, including but not limited to those described in Article XII of the Constitution and Articles IV and VI of the Bylaws (excluding local churches, associations, conferences, Covenanted Ministries, and the United Church of Christ Board).”

This policy applies to related organizations of the United Church of Christ that are not listed in the United Church of Christ 2013 Yearbook.<sup>1</sup>

This policy sets forth the requirements for UCC related organizations to be considered for inclusion in the United Church of Christ Yearbook and Directory<sup>2</sup>, for informational purposes only. A related organization that is approved to be included in the United Church of Christ Yearbook and Directory under this policy shall be listed in a section of the Yearbook and Directory that states that the organization is excluded from the United Church of Christ group tax exemption.

### **Requirements To Be Considered For Inclusion In The United Church of Christ Yearbook and Directory**

To be listed in the United Church of Christ Yearbook and Directory, a UCC related organization must:

- Demonstrate a relationship with the United Church of Christ in its organizing documents, such as its bylaws or code of regulations;
- Publicly acknowledge a relationship with the United Church of Christ, such as in its mission statement, on its website, or other available materials; and
- Be recognized as a 501(c)(3) organization by the Internal Revenue Service.

### **Procedure**

Requests to be included in the United Church of Christ Yearbook and Directory as a UCC related organization must be made in writing and are subject to approval by the United Church of Christ Center for Analytics, Research, and Data. Such approval is discretionary. Further information may be requested. The United Church of Christ Board has the right to re-determine whether a UCC related organization is listed in the United Church of Christ Yearbook and Directory at any time. Submit requests to: [generalcounsel@ucc.org](mailto:generalcounsel@ucc.org) For questions regarding MESA Research & Data, please email [research@ucc.org](mailto:research@ucc.org).

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<sup>1</sup> UCC related organizations that were listed in the United Church of Christ 2013 Yearbook should refer to UCCB-13-10-ExComm-03 and related communications to determine status.

<sup>2</sup> The 2014 and subsequent editions of the Yearbook are entitled United Church of Christ Yearbook and Directory.