

## UCC APPLICATION FOR LICENSURE

Association: \_\_\_\_\_ Conference: \_\_\_\_\_

Applicant's Contact Information (Please type or print clearly):

Name: \_\_\_\_\_

Home address: \_\_\_\_\_

Cell phone: \_\_\_\_\_ Home phone: \_\_\_\_\_

Email(s): \_\_\_\_\_

I prefer not to have my home contact information listed in the UCC Yearbook or Access UCC:

\_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_ Email

### Church Affiliation

Are you currently a member of the United Church of Christ? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, how long have you been a member of the UCC? \_\_\_\_\_

Name of current church membership: \_\_\_\_\_

Location of church: \_\_\_\_\_

Church email: \_\_\_\_\_

Please list your involvement in your Local Church and in wider church work if applicable:

## Ecclesial History

Is this an application for initial licensure, or renewal of a license?

\_\_\_\_\_ Initial Licensure    \_\_\_\_\_ Renewal of License

Have you ever applied for UCC status (including Member in Discernment Status) or standing (including Ordained Ministerial Standing) with this or any other UCC Association or Conference?

\_\_\_\_\_ Yes    \_\_\_\_\_ No

If yes, which Association and Conference? \_\_\_\_\_

When? \_\_\_\_\_ Outcome: \_\_\_\_\_

Do/did you hold ecclesiastical status or standing with any other body, currently or previously?

\_\_\_\_\_ Yes    \_\_\_\_\_ No

Name of Denomination/Entity: \_\_\_\_\_

Type of Authorization: \_\_\_\_\_

Start date of authorization: \_\_\_\_\_ End date: \_\_\_\_\_

Comments:

*Please provide any additional relevant information regarding other ecclesiastical bodies.*

**Education and Training**

	<b>Name, Location</b>	<b>Dates Attended</b>	<b>Major/Minor or Areas of Study</b>	<b>Graduation or Completion</b>
<b>High School</b>				
<b>College</b>				
<b>Vocational or Technical School</b>				
<b>Graduate School (other than seminary)</b>				
<b>Seminary or Theological School</b>				
<b>Regional Theological Education Program</b>				
<b>Continuing Education</b>				
<b>UCC History, Theology Polity</b>				

### Supplemental Materials

The Committee on Ministry may request any of these supplemental items be included in an initial application packet for Licensure:

- Faith Journey;
- Statement of understanding of call into the United Church of Christ;
- Ministry Essays including engagement with the Marks on Faithful and Effective Ministers;
- A Resume;
- Transcripts;
- Letters of Reference;
- Copies of Ordination or Ecclesiastical Certificates from other denominations.

### For Committee on Ministry Use

Self-Disclosure form, signed (date received) \_\_\_\_\_

Current Criminal background check (date received) \_\_\_\_\_

Psychological Assessment

Interview Date: \_\_\_\_\_

Report on File with Committee on Ministry (date received) \_\_\_\_\_

Licensure Covenant on file: (date signed) \_\_\_\_\_

Licensure Annual Renewal Dates: \_\_\_\_\_

Supervisor Name and most recent conversation with COM: \_\_\_\_\_

**Self-Disclosure**

**Ministers applying for standing in the United Church of Christ must make a conscientious assertion about their ethical performance and are given space for relevant commentary.**

Have you ever been the subject of a fitness review in any entity affiliated with or setting of the United Church of Christ that resulted in:

Censure *(Required)* \_\_\_\_\_ Yes \_\_\_\_\_ No

Suspension *(Required)* \_\_\_\_\_ Yes \_\_\_\_\_ No

Termination of Ministerial Standing *(Required)* \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you currently engaged in a program of growth as the result of a fitness review in the United Church of Christ? *(Required)* \_\_\_\_\_ Yes \_\_\_\_\_ No

Are there any fitness reviews pending against you at this time by any setting or entity of or affiliated with the United Church of Christ? *(Required)* \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever been the subject of an official disciplinary proceeding by another denomination, professional association, credentialing body, guild or employer that resulted in disciplinary action? *(Required)* \_\_\_\_\_ Yes \_\_\_\_\_ No

Are there any official disciplinary proceedings pending against you at this time by another denomination, professional association, credentialing body, guild or employer? *(Required)* \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever been the subject of a civil lawsuit alleging that you attempted or actually engaged in sexual discrimination, harassment, exploitation, or misconduct; physical abuse; child abuse; or financial misconduct; which has ever resulted in a judgment being entered against you, settled out of court, or dismissed because the statute of limitations had expired? *(Required)* \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you had your driving license suspended or revoked within the last 5 years? *(Required)* \_\_\_\_\_ Yes \_\_\_\_\_ No

**Self Disclosure (continued)**

Have you ever been found guilty of, pled guilty to, or pled no contest to criminal charges? (Exclude convictions that have been sealed, expunged or legally eradicated; any misdemeanor conviction for which probation was successfully completed; offenses about which inquiry is not permissible in the state in which you are seeking a position; acts of civil disobedience. With respect to driving record, only include matters of reckless driving, driving while intoxicated and/or driving under the influence of a controlled substance.) *(Required)*

\_\_\_\_\_ Yes \_\_\_\_\_ No

Has your employment, a volunteer position, or professional credentials, ever been terminated or revoked, or have you been asked not to return to employment or a volunteer position in the future because you attempted or actually engaged in:

Sexual discrimination, harassment, exploitation or misconduct  
*(Required)*

\_\_\_\_\_ Yes \_\_\_\_\_ No

Physical abuse *(Required)*

\_\_\_\_\_ Yes \_\_\_\_\_ No

Child abuse *(Required)*

\_\_\_\_\_ Yes \_\_\_\_\_ No

Financial misconduct *(Required)*

\_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever terminated your employment, a volunteer position, or professional credentials in order to avoid facing or to avoid being terminated because of charges of actual or attempted:

Sexual discrimination, harassment, exploitation or misconduct  
*(Required)*

\_\_\_\_\_ Yes \_\_\_\_\_ No

Physical abuse *(Required)*

\_\_\_\_\_ Yes \_\_\_\_\_ No

Child abuse *(Required)*

\_\_\_\_\_ Yes \_\_\_\_\_ No

Financial misconduct *(Required)*

\_\_\_\_\_ Yes \_\_\_\_\_ No

Are there any facts or circumstances involving you or your background that should be disclosed and/or further reviewed before you are entrusted with the responsibilities of ministry on behalf of a calling body of the United Church of Christ?  
*(Required)*

\_\_\_\_\_ Yes \_\_\_\_\_ No

If you answered yes to any of the above questions, please provide detailed explanation for all such affirmative answers. In addition to providing other relevant material, be sure to include dates and information for related official decisions, actions, reviews, etc. (by you and/or other parties) that

### Statement of Consent

The United Church of Christ Constitution recognizes that God calls the whole church and every member to participate in and extend the ministry of Jesus Christ [paragraph 17]. God also calls certain of the church's members to various forms of ministry in and on behalf of the church [paragraph 18].

Persons seeking Licensure with a UCC Conference or Association bring unique gifts, skills, and experiences. The integrity of this discernment process in the United Church of Christ depends upon supportive cooperation and considerate and appropriate sharing of information among UCC national offices, UCC Conference and/or Association personnel, search committees, local churches (UCC and otherwise), other ministry settings, educational institutions and those persons seeking Licensure.

We are called to speak the truth in love. Our primary goal is, in all circumstances, to build up the body of Christ. Relationships between church bodies and persons seeking Licensure require honesty, integrity, and truthfulness for the health of the church. In that spirit:

I attest that the information shared with the Committee on Ministry is true and complete to the best of my knowledge. I understand that any misrepresentation or omission may be grounds for rejection of consideration for, or termination of, the ministerial authorization process or ministerial authorization itself after that authorization is approved.

An open exchange of relevant information builds the foundation for continuing and healthy relationships between calling bodies and persons seeking a ministry position. In that spirit:

I authorize any member of the Committee on Ministry or the appropriate staff person of the conference to make inquiries regarding all statements contained in the information provided to the Committee on Ministry. I also authorize all persons, entities, former employers, committees on the ministry and their agents, current denominational representatives, courts, and law enforcement, educational institutions and other public agencies to respond to inquiries concerning me, and to supply verification of the information provided to any member of the Association or Conference Committee on Ministry or the appropriate staff person of the Association or Conference. I understand that such persons may comment on and state their opinions regarding my background and character to any member of the Committee on Ministry or the appropriate staff person of the conference. To encourage such persons to speak openly and responsibly, I hereby release them from all liability arising from their responses and comments made in good faith and without malice.

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Signature

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Date