

INFORMATION REVIEW AND LICENSURE RENEWAL FOR UCC AUTHORIZED MINISTERS

“Persons with ministerial standing in the United Church of Christ are obligated to participate in an Association’s processes of support and accountability in order to maintain standing.” (United Church of Christ Manual on Ministry, Section 2:6.) This document is a means for persons with standing to participate in the Information Review in order to uphold the covenantal relationship with their Conferences and Associations.

Please complete this form and return it to _____ by _____.

Name: _____ Review Period (year): _____

Home address: _____

Cell phone: _____ Home phone: _____

Email(s): _____

I prefer not to have my home contact information listed in the UCC Yearbook or Access UCC:

_____ Address _____ Telephone _____ Email

Currently, I:

_____ serve a Local Church of the United Church of Christ

_____ serve in a specialized ministry setting

_____ other (please describe): _____

Ministry setting information

Name of current ministry setting: _____

Address: _____

Position Title: _____ Date Service Began: _____

If serving in multiple ministry settings:

Name of current ministry setting: _____

Address: _____

Position Title: _____ Date Service Began: _____

My local church membership is with: _____
(name of local church, city and state)

I hold ministerial standing in: _____
(Association and Conference)

_____ I have a three-way covenant

_____ I have a four-way covenant

Ministerial Standing/Status (check all that apply):

Year first Authorized in the UCC: _____ Date of last renewal: _____

_____ Licensure, seeking renewal for the coming year

_____ Member in Discernment

_____ I currently have additional ecclesial standing or official ecclesial recognition in another body beside the United Church of Christ that is not otherwise noted on this form

Please check any of the following that apply to you:

_____ I am planning to retire from ministry on _____

_____ I would like to be a part of the ministerial group/community of practice, or I already participate in such a group

_____ I would like time for conversation with the Committee on Ministry, Conference or Association staff

As you provide the above information, please highlight any information that represents a change. Complete and sign this review form, along with the next page, and return it to the Committee on Ministry, Conference and/or Association as requested. Any changes will be relayed to the United Church of Christ national office through the Data Hub.

Please respond honestly to the following prompts as part of your annual Information Review.

Describe your primary responsibilities/functions in your present ministry setting(s).

List the continuing education experiences from this past year that have advanced your ministry skills.

List any ongoing peer support you are involved in at this time (community of practice, local ministerium, etc.), as well as your most recent participation in Periodic Vocational Support with the Committee on Ministry.

Describe a formative event or practice of your faith/spiritual journey during this year.

Please identify the date, location, and topic/speaker of your most-recently attended boundary training: _____

Attach documentation if available.

How have you maintained your covenantal relationship with the United Church of Christ during the past year? Please check all that apply:

_____ Attended an Association meeting

_____ Attended the annual meeting of my Conference

_____ Participated in OCWM and other special offerings of the UCC

_____ Attended General Synod as a visitor or delegate (voting/non-voting)

_____ Served on Association/Conference/national UCC committee or board

_____ Other: _____

Please sign, date, and return this form to the appropriate Committee on the Ministry, Conference and/or Association where you hold ministerial standing.

Signature: _____ Date: _____

Always contact your Association and/or Conference when:

- ✓ ***Your call, address, or other contact information changes.***
- ✓ ***You have personal or professional concerns and need support.***

For Office Use Only:

Date Received: _____

- _____ Standing Affirmed
- _____ Changes in Ecclesial Records
- _____ More Information Needed
- _____ Standing Suspended or Removed